

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, FEBRUARY 11, 2015**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session at 5:30 p.m. on Wednesday, February 11, 2015, in the Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and asked Chief Brown to lead the pledge of allegiance. Roll call vote resulted as follows:

Present: Ray Helen Lawrence, Garry Hubble, Brandon Brown, R.J. Loupe, Jr., Hugh Riviere

Absent: None

Mr. Hugh Riviere moved to approve the Minutes of the Regular Meeting of January 14, 2015 and the Special Meeting of January 28, 2015. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Mrs. Ray Helen Lawrence moved to authorize the Director of Public Works to advertise, interview and hire someone to fill the current vacancy of Laborer I in the Roads and Drainage Department at a starting pay scale of Grade 101, Step A. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

Mr. Brandon Brown moved to adopt the recommendation of the Planning and Zoning Commission on the approval for a lot re-subdivision at 520 Avenue B. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

Mr. R. J. Loupe, Jr. moved to adopt the recommendation of the Planning and Zoning Commission on the approval for a lot re-subdivision at 221 Allendale Drive. Mr. Brandon Brown seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

Mr. Brandon Brown moved to adopt the recommendation of the Planning and Zoning Commission on the approval of specific implementation of Phase 1-B for the Riverview Development. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to go into Executive Session to discuss prospective litigation after formal demand on a matter currently under investigation. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

Mr. Brandon Brown moved to come out of Executive Session and return to the regular Agenda. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None.

The motion carried.

City Attorney Lance Joseph stated there were no condemnation proceedings pending.

Mr. Adrian Genre stated that one business had requested renewal of their alcoholic beverage license. They are as follows:

Roadrunner Bar & Lounge – Class A Liquor

Mr. Genre indicated that Chief Brown reviewed the application and had no issues with the establishment. Mr. R.J. Loupe, Jr. moved to approve all of the application for renewal of alcoholic beverage license for the merchant mentioned above. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, Riviere. NAYS: None. The motion carried.

Mayor Lee announced at the Good Friends of the Oaks Mardi Gras Parade would be rolling on Sunday, February 15, 2015 at 1 p.m. Mayor Lee announced that the administration is in the process is working on significant upgrades to the City of Port Allen website that should be completed within the next few weeks. Mayor Lee announced again that the City would no longer be mailing out delinquent notices before utility customers will be turned off. The original monthly utility bill has the information on the date the statement is due and also the date that cutoffs will begin. Mrs. Ray Helen Lawrence announced that the American Red Cross was seeking volunteers to meet at the Port Allen Substation No. 3 on N. Alexander on Saturday, February 28, 2015 at 9 a.m. to learn more on how to volunteer for the American Red Cross. Mrs. Ray Helen Lawrence announced at on February 12, 2015 at the West Baton Rouge Parish Library at 6 p.m. there would be an educational program sponsored by USDA to assist the elderly with home improvements and weatherization of their homes. Mrs. Ray Helen Lawrence thanked Mr. Ivory Johnson for his service to the citizens of Port Allen in honor of Black History Month and presented him with a plaque.

There being no further business to come before the City Council, Mr. Hugh Riviere moved to adjourn. Mrs. Ray Helen Lawrence seconded the motion. The motion carried without objection and the meeting adjourned at 6:14 p.m.

s/ Richard N. Lee, III
Richard N. Lee, III, Mayor

s/ Audrey A. McCain
Audrey A. McCain, City Clerk