

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, APRIL 13, 2016**

The Mayor and City Council of the City of Port Allen, Louisiana, met in Regular Session on Wednesday, April 13, 2016, in the City Council Chambers at Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 p.m. and Mrs. Ray Helen Lawrence led the pledge of allegiance. Roll call vote resulted as follows:

Present: Brandon Brown, Garry Hubble, Ray Helen Lawrence, R.J. Loupe, Jr., Hugh Riviere

Absent: None

Mr. R.J. Loupe, Jr. moved to approve the Minutes of the Regular Meeting of March 9, 2016 and the Special Meeting of March 16, 2016. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none and the motion carried by unanimous consent of the members present.

Mayor Lee read aloud the procedure for public participation at the Regular Meetings of the Port Allen City Council in accordance with state statutes and local ordinances.

Notice of the City Council considering taking action regarding ad valorem taxes was read aloud by the City Clerk. Mr. Hugh Riviere moved to introduce an ordinance directing the renewal of a levy and collection of an ad valorem tax of 5.27 mills on the dollar of assessed valuation of all property subject to taxation for a period of ten (10) years beginning in the year 2016 and ending in the year 2025 for the purpose of paying the maintenance and operating expenses of the City Police Department. Mr. R.J. Loupe, Jr. seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, and Riviere. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to approve Chief Esdron Brown's recommendation to hire Tiffeny Wycoskie as a Police Officer with the Port Allen Police Department at Grade 112, Step A to start at the beginning of the next pay period on Wednesday, April 20, 2016. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, and Riviere. NAYS: None. The motion carried.

Mrs. Ray Helen Lawrence moved to adopt the parishwide Hazardous Mitigation Plan provided by West Baton Rouge Homeland Security. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, and Riviere. NAYS: None. The motion carried.

Mr. Brandon Brown asked Mayor Lee to provide the City Council with an update of the status of the property located where the old City Hall and Fire Station building was previously housed at 750 N. Jefferson. Each of the City Council members stated their respective positions on the subject and asked Mayor Lee to consider some of their suggestions. No further action was requested nor taken by the City Council.

Mr. R.J. Loupe, Jr. moved to approve the Planning and Zoning Commission's recommendation to authorize the subdivision of a tract of land on California Street for a new housing development. Mr. Hugh Riviere seconded the motion. Mayor Lee asked if there was any opposition. There was none. A roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, and Riviere. NAYS: None. The motion carried.

Mayor Lee opened the public hearing to obtain citizen's views on the adoption of the comprehensive overhaul of the City's existing zoning ordinances, including the adoption of a new zoning map for the City of Port Allen. During this public hearing, the City Council heard from Chris Grant of ERM to provide a summary of the proposed changes in zoning provided with this proposed ordinance. No one else from the audience had signed in and no one asked to be heard. Mayor Lee then closed the public hearing.

The title of Ordinance No. 1 of 2016, which had been introduced at the March 9, 2016 meeting, was read aloud by the City Clerk. Mr. Garry Hubble moved to adopt Ordinance No. 1 of 2016 regarding the comprehensive overhaul of the City's zoning ordinances. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. The roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, and Riviere. NAYS: None. The motion carried.

Mayor Lee opened the public hearing to consider the public's views on amendments to the current fiscal year 2015-2016 budgets in the General Fund and the Water and Gas Fund. No one from the audience had signed in and no one asked to be heard. Mayor Lee then closed the public hearing.

The title of Ordinance No. 2 of 2016, which had been introduced at the March 16, 2016 meeting, was read aloud by the City Clerk. Mr. Hugh Riviere moved to adopt Ordinance No. 2 of 2016 regarding a budget amendment to the City's FY 2015-2016 General Fund and Water and Gas Fund budgets. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. The roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, and Riviere. NAYS: None. The motion carried.

Mr. Hugh Riviere moved to authorize Mayor Lee to sign a contract and all necessary documentation to run the City's proposed natural gas line under the railroad tracks along Louisiana Highway 1 to provide natural gas services to tenants at the Port of Greater Baton Rouge. Mr. Garry Hubble seconded the motion. Mayor Lee asked if there was any opposition. There was none. The roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, and Riviere. NAYS: None. The motion carried.

Mr. Garry Hubble began discussions about the necessity of providing a separate law enforcement complex for the City's Police Department, as well as potential firearms and training facilities. No further action was requested nor taken by the City Council.

The City Attorney stated there were no condemnation proceedings pending.

Adrian Genre stated there was one request for a Class A Liquor—Retail Saloon for Club, namely, LA Sportsbar, LLC on N. Alexander Avenue. Mr. Genre stated that the owner had completed and filed all the proper paperwork and received all necessary permits to operate. Chief Brown has also done a background check on the owners. Mr. R.J. Loupe, Jr. moved to approve the permit for LA Sportsbar, LLC. Mrs. Ray Helen Lawrence seconded the motion. Mayor Lee asked if there was any opposition. There was none. The roll call vote resulted as follows: YEAS: Brown, Hubble, Lawrence, Loupe, and Riviere. NAYS: None. The motion carried

Mrs. Lawrence announced that there would be a Great American Cleanup Day on April 16, 2016. Mayor Lee announced that Phase III of the Road Enhancement Program project would be starting within the next couple of weeks. Mayor Lee announced that Union Pacific Railroad will be building another railway spur from Avenue B southward to provide services into the Port of Greater Baton Rouge. Mayor Lee announced that the City of Port Allen would be required to relocate our utility lines along Rosedale Road to assist with the upgrades provided by the parish and state to close ditches on the side of the roadway. Mayor Lee provided Mr. Joe Deloch with a plaque from the City of Port Allen congratulating him on his retirement and thanking him for his more than 22 years of service to the citizens of Port Allen.

There being no further business to come before the City Council, Mr. Hugh Riviere moved to adjourn. Mr. R.J. Loupe, Jr. seconded the motion. The motion carried without objection and the meeting adjourned at 6:46 p.m.

s/ Richard N. Lee, III, Mayor

Richard N. Lee, III, Mayor

s/ Audrey A. McCain  
Audrey A. McCain, City Clerk