

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, DECEMBER 13, 2023
5:30 PM / COUNCIL CHAMBERS / 3RD FLOOR CITY HALL**

Each person must decide before entering the Chamber which agenda item they wish to comment on. If they are not seated in the Chamber when the agenda item is heard, they will be notified by an officer to enter the Council Chamber to address that agenda item.

AGENDA

PLEASE SILENCE ALL ELECTRONIC DEVICES

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL.
4. APPROVAL OF MINUTES OF THE REGULAR MEETING OF NOVEMBER 8, 2023.
PUBLIC COMMENTS. COMMENTS FROM THE PUBLIC ARE ALLOWED IN ACCORDANCE WITH LA R.S. 42:11 SECTION 2-34 AND SPECIFICALLY LIMITED TO AN AGENDA ITEM TO BE CONSIDERED DURING THE MEETING. THREE MINUTES PER PERSON, AND FIFTEEN MINUTES PER TOPIC.
5. PRESENTATION BY THE AUDIT FIRM (**KENNETH ALFORD**)
6. DISCUSS THE STATUS OF THE COMPLIANCE ORDER BY DEQ RECEIVED ON 12/4/2023 CONCERNING THE WASTE WATER TREATMENT PLANT (**TONY ARIKOL**)
7. UPDATE ON THE IMPROVEMENTS TO THE INFFLUENT PUMPS AND WET PIT AT THE WASTE WATER TREATMENT PLANT (**TONY ARIKOL**)
8. CONSIDER A RECOMMENDATION TO HIRE COLBY WASHINGTON AS A POST CERTIFIED OFFICER AT STEP-GRADE 112-A. (**CHIEF HICKS**)
9. CONSIDER A VARIANCE ADJUSTMENT OF EIGHT (8) FEET FOR 441 COURTHOUSE STREET DUE TO A FAIL QUORUM OF THE BOARD OF ADJUSTMENT MEMBERS AT THE OCTOBER 5, 2023 MEETING.

10. CONSIDER A VARIANCE ADJUSTMENT OF EIGHT (8) FEET FOR 567 AVENUE C DUE TO A FAIL QUORUM OF THE BOARD OF ADJUSTMENT MEMBERS AT THE OCTOBER 5, 2023 MEETING.

11. CONSIDER APPROVING THE FINAL PLAT CONTINGENT UPON COMPLETION AS PER THE PLANS: WESTVIEW CROSSING-FIRST FILING-PHASE TWO -LOTS 77-130. PARCEL OWNERS: NOLAND-MACKAY WBR, LLC AND/OR WVX, LLC AS UNANIMOUSLY RECOMMENED BY THE PLANNING AND ZONING COMMISSION

12. CONSIDER AUTHORIZING MAYOR LEE TO APPROVE 6-MONTH PROBATIONARY PAY INCREASES FOR THE FOLLOWING:

ROADS & DRAINAGE :

- TREYLIN JOHNSON; FROM 101-C TO 101-D; EFFECTIVE DATE 12/15/2023
- JYRIC JOHNSON; FROM 108-A TO 108-B; EFFECTIVE DATE 12/20/2023
- DARYL LOUIS; FROM 114-I TO 114-J; EFFECTIVE DATE 12/16/2023

WASTEWATER TREATMENT:

- MARCUS WILLIAM; FROM 112-B TO 112-C EFFECTIVE 12/5/2023

METER READER :

- DANIEL HORNER; FROM 107-I TO 107-J; EFFECTIVE DATE 12/15/2023

13. CONSIDER AUTHORIZING MAYOR LEE TO APPROVE PROMOTIONS FOR THE FOLLIONG EMPLOYEES EFFECTIVE DECEMBER 14, 2023:

ROADS & DRAINAGE –

- JERRY THOMAS, JR; FROM PART-TIME TO FULL-TIME LABORER II; STEP INCREASE TO 108-A; EFFECTIVE DATE 12/14/2023
- JOHN B. ADAMS; FROM PART-TIME TO FULL-TIME LABORER I; STEP INCREASE TO 101-C; EFFECTIVE DATE 12/14/2023

14. CONSIDER AUTHORIZING MAYOR LEE TO APPROVE PAY INCREASE DUE TO ADDITIONAL DUTIES

ROADS & DRAINAGE –

- * LARRY HAYES FROM 107-B TO 107-C;
- TERRELL ROGERS FROM 108-A TO 108-B

ADDITIONAL DUTIES INCLUDE COHN PARK; UNLOCKING AND LOCKING DOORS (8:00 AM AND AT DUSK RESPECTFULLY); MAINTAIN AND CLEAN MEN AND WOMEN RESTROOMS; EFFECTIVE DATE 12/14/2023.

15. CONSIDER AUTHORIZING MAYOR LEE TO APPROVE A PAY INCREASE FOR THIRTY YEARS OF SERVICE FOR THE FOLLOWING EMPLOYEE:

DEPARTMENT OF PUBLIC WORKS:

- AARON LANDRY – 30 YEARS OF SERVICE; 2% PAY INCREASE; EFFECTIVE DECEMBER 13, 2023

16. CREATE A METER READER TRAINEE POSITION IN ANTICIPATION OF A VACANCY DUE TO RETIREMENT

17. CONSIDER THE INTRODUCTION OF AN ORDINANCE AMENDING THE CAPITAL OUTLAY FISCAL YEAR 2023-2024 BUDGET BY AN INCREASE OF \$55,000.00 TO COVER THE COST OF UPDATING THE CONTROLS FOR THE AIR CONDITIONING UNIT AT CITY HALL. (MAYOR LEE)

18. CONSIDER ENTERING AN EXECUTIVE SESSION, PURSUANT TO La.R.S. 42:17(1)(2) and (A)(4), TO DISCUSS AN EEOC COMPLAINT ASSERTED AGAINST THE CITY.

19. CONSIDERATION AND/OR ACTION REGARDING AN EEOC COMPLAINT ASSERTED AGAINST THE CITY OF PORT ALLEN

20. CONDEMNATION PROCEEDINGS (EVAN ALVAREZ)

21. ALCOHOLIC AND BEVERAGE PERMITS (LANCE JOSEPH).

- KNIGHTS OF COLUMBUS HALL – BEER
- CHESTERS HOLDING – CLASS A LIQUOR
- WALGREENS – CLASS B LIQUOR
- CIRCLE K STORES, INC – CLASS B LIQUOR
- JACKS PLACE – CLASS A LIQUOR
- HUBBENS – CLASS B LIQUOR
- COUYON’S CAJUN BBQ – CLASS A LIQUOR
- TIGER TOBACCO DISCOUNT – (WAITING ON INFORMATION FROM THE STATE) CLASS B LIQUOR

22. ANNOUNCEMENTS AND CORRESPONDENCE (MAYOR LEE).

23. ADJOURNMENT.