

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, JANUARY 8, 2025**

The City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, January 8, 2025, in the Council Chambers of Port Allen City Hall.

Mayor Pattan called the meeting to order at 5:30 PM. The pledge of allegiance was recited. Mayor Pattan asked for a moment of silence for the victims of the violence in New Orleans on New Year's Day.

Council members present were: Mrs. Gordon, Mr. Hubble, Mrs. Joseph, Mrs. King, Mr. Payne.

A motion was made by Mrs. Gordon and seconded by Mr. Hubble to approve the minutes of the regular meeting of December 11, 2024. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed

A motion was made by Mrs. Gordon and seconded by Mr. Hubble to appoint Rose Roche as the Municipal Clerk. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mrs. Joseph to appoint Adrian Daigle as the official Tax Collector for the City of Port Allen. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mrs. Joseph to appoint Hammond, Sills, Adkins, Guice, Noah and Perkins, LLP as the Municipal Attorney firm for the City of Port Allen. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed.

A motion was made by Mr. Payne and seconded by Mrs. Joseph nominating Mrs. Gordon to serve as Mayor Pro-Tempore. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. King, Mr. Payne: Nays; Mr. Hubble: abstain; Mrs. Gordon. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Payne to introduce an ordinance to increase the 2024-2025 general fund budget by \$125,000.00 to cover the cost of restrooms to be located at the base of the levee. The amount was included and approved in the 2023-2024 budget, but was not carried forward for the 2024-2025 fiscal year. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mrs. King, Mr. Payne: Nays; Mr. Hubble: abstain; None. Motion passed.

A motion was made by Mr. Hubble and seconded by Mrs. Gordon to approve the final payment of \$18,500.00 to JNG III Construction for the railroad pump station. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed.

A motion was made by Mr. Hubble and seconded by Mrs. King to approve a pay application request #1 for M-TRAK, LLC in the amount of \$28,733.76 for road rehabilitation program phase XIII. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, : Nays; Mr. Payne: abstain; None. Motion passed.

A motion was made by Mrs. King and seconded by Mrs. Joseph to approve a pay application request #2 for M-TRAK, LLC in the amount of \$211,095.18 for road rehabilitation program phase XIII. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King: Nays Mr. Payne: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Hubble to authorize Mayor Pattan to advertise, interview and hire to fill the position of payroll clerk. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Payne to authorize Mayor Pattan to increase the number of full-time cashiers in the Utility Department from two to three. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Hubble to authorize Chief Mitchell to advertise, interview and hire two officers in the Port Allen Police Department. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Hubble to hire Latrese Darden as an officer in the Police Department. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; none: Abstain; none. Motion Passed

A motion was made by Mrs. Joseph and seconded by Mr. Payne to introduce an ordinance to sell the municipal property located at 605 N 15<sup>th</sup> Street, also known as 9.108 AC in Sec 67 T75 R12E designated lots C & D PA2-85. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mrs. King, Mr. Payne: Nays; Mr. Hubble: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mrs. King to introduce an ordinance to increase the salaries of the city council members by \$2,600.00 annually. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mrs. King, Mr. Payne: Nays; Mr. Hubble: abstain; None. Motion passed.

The monthly financial report was presented by CFO Katrina Davis.

There were no condemnation proceedings.

A motion was made by Mrs. Gordon and seconded by Mr. Hubble to approve all alcoholic beverage permit applications in globo. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed for the following applicants:

- Bro's Food Mart, 930 N Alexander Ave, Port Allen, LA / Class B Liquor
- Paul Mladeka, DBA Couyou's Cajun BBQ, Port Allen/ Class A Liquor
- Phoebe 1 Inc, Allen Food Mart, 141 N 15<sup>th</sup> Street, Port Allen / Class A Liquor
- Port Allen Seafood, LLC, 719 N Alexander, Port Allen / Class B Liquor
- Sasco, LLC Chevron Food Mart, 704 S Alexander Ave, Port Allen / Class B Liquor
- Marlin Landry Pic-A-Pac, 306 S Alexander Ave, Port Allen / Class A Beer
- Kamal Salaeh DBA K&M, 705 N Alexander Ave, Port Allen / Alcohol License

A motion was made by Mrs. Gordon and seconded by Mr. Hubble to amend the agenda to add an additional item to the alcoholic beverage permit. A roll call vote was as follows: Yeas, Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; none: Abstain: none. Motion passed.

A motion was made by Mr. Hubble and seconded by Mrs. Gordon to approve the liquor permit of the following business:

- Easy N Out (Easy Mile), 430 N Alexander Ave, Port Allen / Class B Liquor

A roll call vote was as follows: Yeas: Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; none: Abstain; none. Motion passed.

Announcements:

- Report from the Police Department (update) was given because there was no committee meeting this month.
- Attorney Alvarez thanked the Council for re-appointing the legal council
- City offices will be closed on January 20<sup>th</sup> for the MLK Holiday
- The city will be accepting names for outstanding citizens during Black History Month

A motion by Mrs. Gordon and seconded by Mr. Payne to adjourn the meeting with no objections, the meeting was adjourned at 7:06 PM.

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a/Terecita Pattan, Mayor

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a/Rose A. Roche', Municipal Clerk