

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, FEBRUARY 12, 2025**

The City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, February 12, 2025, in the Council Chambers of Port Allen City Hall.

Mayor Pattan called the meeting to order at 5:36 PM. The pledge of allegiance was recited. Council members present were: Mrs. Gordon, Mr. Hubble, Mrs. Joseph, Mrs. King, Mr. Payne.

A motion was made by Mrs. Gordon and seconded by Mr. Payne to approve the minutes of the regular meeting of January 12, 2025. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed.

A presentation on the Flock Safety System was made by Chief Mitchell and Assistant Chief Smith. This item was for information purposes only and will be visited at the March committee meeting.

A presentation was made by Ms Tammy Martin, Director of the West Baton Rouge Parish Library on the upcoming tax renewal for library services. Parish councilman Denstel also commented that is also a renewal for the WBR Parish sewer tax. They were both soliciting support for the taxes.

A motion was made by Ms. Gordon and seconded by Mrs. Joseph to introduce an ordinance to re-subdivide the municipal property located at 605 N 15th Street. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mrs. King, Mr. Payne: Nays; Mr. Hubble: abstain; None. Motion passed.

A motion was made by MS King and seconded by Mr. Hubble to approve a change order cost adjustment for \$13, 907.00 decrease to M-Trak, LLC for the 2024 road rehabilitation project program phase XIII. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Hubble to approve a pay application #3 of \$48,654.00 to M-Trak, LLC for road rehabilitation program XIII (project #11764.10) A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Payne to approve a change order for pay application no. 3 and substantial completion for the 2024 road rehabilitation program phase XIII (Michigan Ave) . A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; none abstain; . Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Hubble to approve the final inspection of the rail road lift station. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mrs. King, Mr. Payne: Nays; Mr. Hubble: abstain; None. Motion passed.

A motion was made by Mr. Hubble and seconded by Mrs. King to adopt a resolution to support preparation and submittal of an application for funding through the Louisiana Governmental Assistance Program for water and drainage not to exceed \$50,000.00. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Joseph and seconded by Mrs. King to adopt a resolution to support preparation and submittal of an application for the funding through the Division of Administration Community Water Enrichment Fund. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, : Nays; Mr. Payne: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mrs. King to approve a maximum funding of \$2,000.00 for any cooperative endeavor agreement for community organizations for events. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King: Nays Mr. Payne: abstain; None. Motion passed.

A motion was made by Mr. Payne and seconded by Mr. Hubble to approve the rescheduling of President's Day holiday to Monday March 3, 2025. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Hubble to approve the annual contract renewal with Gallagher Insurance. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Hubble to approve the hiring of Harrissa Antoine as a full-time utility clerk at a rate of 109-A. A roll call vote was as follows: Yeas: Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne Nays: none, Abstain; none. Motion passed.

Items 18 and 19 were tabled until a future date.

A public hearing was held to obtain views concerning an ordinance to increase the salary of City Council Members by \$2,000.00 annually. No one came forward. The hearing was closed.

A motion was made by Mrs. Gordon and seconded by Mr. Payne to adopt Ordinance No. 2 of 2025 of the City of Port Allen revising section 2-1 of article II of chapter 2 of the Port Allen code of ordinances for the purpose of setting new salaries of elected and appointed officials and related matters. The annual salary for each council member of the city of City of Port Allen ,Louisiana shall be \$14, 600.00 per year, which amount be divided amongst twenty-six pay period. The council member serving as Mayor pro Tempore shall receive an additional payment of \$900.16 per year divided amongst twenty-six periods. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mrs. King, Mr. Payne: Nays; Mr. Hubble: abstain; None. Motion passed.

The monthly financial report was presented by CFO Katrina Davis.

There were no condemnation proceedings.

A motion was made by Mr. Hubble and seconded by Mrs. Gordon to approve all alcoholic beverage permit applications in globo. A roll call vote was as follows: Yeas; Mrs. Joseph, Mrs. Gordon, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: abstain; None. Motion passed for the following applicants:

- Tiger Tobacco Discount / 3235 Hwy 1 S Ste. A/ Port Allen, LA/ Class A Liquor
- Circle K Stores, Inc ; 17319 S San Pedro Ave. Ste 400/ Class B Liquor

Announcements:

- Salutes to Black History pioneers will continue until the end of the month on facebook

A motion by Mrs. Gordon and seconded by Mrs. King to adjourn the meeting with no objections, the meeting was adjourned at 7:36 PM.

a/Terecita Pattan, Mayor

a/Rose A. Roche', Municipal Clerk