

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, MARCH 12, 2025**

The City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, March 12, 2025, in the Council Chambers of Port Allen City Hall.

Mayor Pattan called the meeting to order at 5:30 PM. The pledge of allegiance was recited. Council members present were: Mr. Hubble, Mrs. Joseph, Ms. King, Mr. Payne: Absent: Ms. Gordon.

A motion was made by Mr. Hubble and seconded by Mr. Payne to approve the minutes of the regular meeting of February 12, 2025. A roll call vote was as follows: Yeas; Mrs. Joseph, Mr. Hubble, Ms. King, Mr. Payne: Nays; None: Abstain; None; Absent; Ms. Gordon. Motion passed.

A presentation was made by Mr. James Self, Regional Coordinator for The Liberty and Dignity Coalition regarding the four constitutional amendments up for consideration on the March 29, 2025 ballot.

Items 7, 8 and 9 were pulled from the agenda.

A motion was made by Ms. King and seconded by Mr. Payne to approve a cooperative endeavor agreement with the "One West Baton Rouge" organization in support of the annual Family Day in the Park in the amount of \$2,000.00. A roll call vote was as follows: Yeas; Mrs. Joseph, Mr. Hubble, Ms. King, Mr. Payne: Nays; none: Abstain; None: Absent: Ms. Gordon. Motion passed.

A motion was made by Mrs. Joseph and seconded by Mr. Hubble to consider introducing an ordinance to increase the water and gas budget by \$100,00.00 to address multiple leak repairs. A roll call vote was as follows: Yeas; Mrs. Joseph, Mr. Hubble, Ms. King, Mr. Payne: Nays; None: Abstain; None; Absent; Ms. Gordon. Motion passed.

A motion was made by Mrs. Joseph and seconded by Mr. Payne to approve paying invoices from Spinks construction for \$13,834.36 and \$67,700.00 respectively for repair to the effluent pump and other emergency repairs at the railroad lift station. A roll call vote was as follows: Yeas; Mrs. Joseph, Mr. Hubble, Ms. King, Mr. Payne: Nays; None: Abstain; None: Absent; Ms. Gordon. Motion passed.

A motion was made by Mr. Hubble and seconded by Ms. King to authorize Mayor Pattan to enter into a contract with Providence Engineering and Environmental Consultant Group, LLC to prepare the 2025 MS4 annual report that will cover 2024-2025. The estimated cost to complete the scope of work is \$10,000.00. A roll call vote was as follows: Yeas; Mrs. Joseph, Mr. Hubble, Ms. King, Mr. Payne: Nays; none Abstain; none: Absent; Ms. Gordon. Motion passed.

A motion was made by Mr. Hubble and seconded by Ms. King to authorize Chief Mitchell to hire Chad Hebert as an officer in the Police Department contingent upon the results of his Matrix test. A roll call vote was as follows: Yes; Mrs. Joseph, Mr. Hubble, Ms. King, Mr. Payne: Nays; none: Abstain; none: Absent; Ms. Gordon. Motion passed.

A motion was made by Mr. Hubble and seconded by Ms. King to authorize Chief Mitchell to enter into a contract with the Flock Group for the Flock Safety Plan as proposed at the February meeting. A roll call vote was as follows: Yeas; Mrs. Joseph, Mr. Hubble, Ms. King, Mr. Payne: Nays; none: Abstain; None: Absent; Ms. Gordon. Motion passed.

A motion was made by Mrs. Joseph and seconded by Mr. Payne to approve a cooperative endeavor agreement with the City of Port Allen and Stone Square Lodge #8 for historical improvements. (these funds were appropriated by the State of Louisiana during the 2023-2024 legislative session). A roll call vote was as follows: Yeas; Mrs. Joseph, Mr. Hubble, Ms. King, Mr. Payne: Nays; None: Abstain; None: Absent; Ms. Gordon. Motion passed.

The monthly financial report was presented by CFO Katrina Davis.

There were no condemnation proceedings.

A motion was made by Ms. King and seconded by Mrs. Joseph to approve all alcoholic beverage permit applications for the Knights of Columbus Hall/ P.O. Box 367/ Port Allen, LA 70767. A roll call vote was as follows: Yeas; Mrs. Joseph, Mr. Hubble, Mrs. King, Mr. Payne: Nays; None: Abstain; None: Absent; Ms. Gordon. Motion passed.

Announcements:

- Mayor Pattan introduced Tamika Derson the newly hired payroll clerk.

A motion by Ms. King and seconded by Mrs. Joseph to adjourn the meeting with no objections, the meeting was adjourned at 5:59 PM.

Terecita Pattan, Mayor

Rose A. Roche', Municipal Clerk