

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, JUNE 14, 2023**

The Mayor and the City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, June 14, 2023, in the Council Chambers of Port Allen City Hall.

Mayor Lee called the meeting to order at 5:34 PM. The pledge of allegiance was recited by all in attendance. Council members Present were: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy and Mr. Riviere. Absent: None

A motion was made by Mr. Brown and seconded by Mr. Hubble to add agenda item 6A to the agenda to consider approving a change in the ordinance of the City of Port Allen concerning the licensing of a microbrewery within the city limits. A roll call vote was as follows: Yeas: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; None: Abstain None.

A motion was made by Mr. Brown and seconded by Mr. Riviere to amend item 12 to add a step increase for Gilbert Marcelin upon completion of his six-month probationary period. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Lacy and seconded by Mrs. Gordon to approve the minutes of the regular meeting of May 10, 2023. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; None: abstain; None. Motion passed.

The Mayor and Council members made a presentation to the family of Former Chief of Police Gerald Gauthier who passed on April 15, 2023. Mr. Gauthier daughter and two sons were present to accept and acknowledge the award.

A motion was made by Mr. Brown and seconded by Mr. Hubble to approve the amendment to Ordinance NO. 7 of 2023 change the requirements for licensing and operating a brewery in the City of Port Allen. A roll call vote was as follows: Yeas: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mr. Riviere; Nays; None: Abstain; Mrs. Lacy. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Hubble to introduce an amendment to the City Code of Ordinances relative to bar closing hours on Sunday Nights, the recommended hours are to change closing time from 10:00 PM to midnight. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; None: Abstain; None. Motion passed.

A motion by Mr. Riviere and seconded by Mrs. Gordon to introduce an ordinance to accept the redistricting plans submitted to the council by Mr. Cedric Floyd of Data Center. A roll call vote was as follows: Yeas: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; None: Abstain; none. Motion passed.

A motion was made by Mr. Riviere and seconded by Mr. Brown to accept the Planning & Zoning recommendation to re-zone lot 2, square 1, Cohn Subdivision, PAF-186, CB 399, E3, (MB 1 E39) from downtown mixed use (DMU) TP R-3 (single family residential) municipal address: 441 Courthouse Street, owners Sharon and Jason Schexnaildre. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; None: Abstain; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to approve the hiring of the following officers in the Port Allen Police Department: Stephen Bell at Step, 112 B: Jason Jacobs at Step 110 A: Alycia Primus at Step 110 A. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None. Motion passed.

A motion was made by Mrs. Lacy and seconded by Mr. Brown to approve the promotions of the following officers in the Port Allen Police Department: CPL. Lagarde to Sergeant at Step 114 B and OFC. Thompson to Corporal at Step 113 C. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None. Motion Passed.

A motion was made by Mr. Brown and seconded by Mr. Riviere to approve the following promotions recommended by Mayor Lee: Daryl Louis from Fleet Maintenance Supervisor to Roads and Drainage Supervisor from Step 114 E to Step 114 I effective upon council vote, Mark Banks from Mechanic Assistant to Mechanic in Fleet Maintenance, from Step 110 D to Step 112 D Eric Jackson from Laborer 1 to Grounds Keeper, from Step 101 E to Step 107 A: Gilbert Marcelin for completing 6 month probationary period, with a 2% increase in salary. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to authorize Mayor Lee to enter into a contract with PAYSTAR for credit card payment processing. A roll call vote was as follows: Yeas: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None. Motion passed.

A public hearing was held to obtain views regarding the adoption of an ordinance to provide for the revenues and expenditures for all City of Port Allen budgetary funds for the fiscal year 2023-2024 beginning July 1, 2023 and ending June 30, 2024. No one came forward. The Public Hearing was closed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to adopt Ordinance NO. 6 of 2023 providing for the revenue and expenditures of the City of Port Allen's budgetary funds for fiscal year 2023-2024 for all City of Port Allen funds beginning July 1, 2023 and ending June 30, 2024. (Introduced on April 12, 2023). A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mrs. Lacy, Mr. Riviere: Nays; Mr. Hubble: Abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to approve the West Side Journal as the official journal for The City of Port Allen for the fiscal year 2023-2024. A roll call vote was as follows: Yeas; Mr. Brown; Mrs. Gordon; Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None. Motion passed.

The item to enter into executive session to discussed a personal issue was amended and changed because the employee requested a public hearing. As a result of a discussion between Mayor Lee, Mr. Joseph and council members, a motion was made by Mrs. Gordon and seconded by Mr. Brown to reject the issue of suspension of Mr. Joseph. A substitute motion was made by Mr. Riviere to suspend Mr. Joseph for two days. A roll call vote on the substitute motion was as follows: Yeas; Mr. Hubble, Mr. Riviere: Nays; Mr. Brown, Mrs. Gordon, Mrs. Lacy. Abstain; None Substitute motion failed. A roll call vote on the original motion was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy: Nays; Mr. Riviere: Abstain: None. Motion Passed

There were no condemnation Proceedings

There were no Alcoholic and beverage permits

Announcements:

- The City of Port Allen Annual Juneteenth Festival will be held on Saturday and Sunday, June 17<sup>th</sup> and 18<sup>th</sup> at Williams and Lee Park beginning a Noon and ending at 6:00 PM each day.

A motion was made by Mr. Riviere and seconded by Mr. Brown to adjourn the meeting at 8:02PM.

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a/Richard N. Lee, III, Mayor

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a/Rose A. Roche', Municipal Clerk