

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, SEPTEMBER 13, 2023**

The Mayor and the City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, September 13, 2023, in the Council Chambers of Port Allen City Hall.

Mayor Lee called the meeting to order at 5:34 PM. The pledge of allegiance was recited. Council members Present were: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy and Mr. Riviere. Absent: none

A motion was made by Mrs. Gordon and seconded by Mrs. Lacy to approve the minutes of the regular meeting of August 9, 2023. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Riviere to approve the minutes of the special meeting held on August 23, 2023. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

A presentation was made by WBR Clerk of Court Mark Graffeo and Registrar of Voters Corey Passatino with information on the upcoming election dates, voting times and polling places.

A motion was made by Riviere and seconded by Mrs. Gordon to approve the following recommendations: Lennette Lasseigne from part time secretary to full time Administrative Coordinator at a grade-step 111-A effective 9/13/2023; Kendrick Knighten as a Utility Operator in the Water and Gas Department at a grade-step 109-A effective 8/31-9/13/2023 pay period; Daniel Horner as a Gas Operator Meter Reader receiving a one-step pay increase from step-grade 107-H to 107-I effective 7/20-8/02/2023 pay period and Kevin Godfrey as a Gas Operator Meter Reader receiving a one -step pay increase step-grade 110-F to 110-G effective 7/20-8/02/2023 pay period. A roll call vote was as follows: Yeas: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None, Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to approve the bid for the railroad pump station rehabilitation RFP PEC Project No. 10372.01. Awarding the project to JNGIII Construction, LLC of Ventress, LA with a total base bid amount of \$185,000.00. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble ,Mrs. Lacy, Mr. Riviere: Nays; None : Abstain; None; Absent; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mr. Brown to approve the Planning and Zoning Commission recommendation to re-subdivide and re-zone lots 10-12, square 82, Cohn Subdivision and E/2 of abandoned 13th Street measuring 25 feet x 110 feet PA 2-53, BC207 E35, CB235 E11 BC342 E16 (MB1E9). A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble ,Mrs. Lacy, Mr. Riviere: Nays; None : Abstain; None; Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to introduce an ordinance for redistricting for the City of Port Allen for the purpose of election and representation. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble ,Mrs. Lacy, Mr. Riviere: Nays; None : Abstain; None; Absent; Motion passed.

A public hearing was held to obtain views on the redistricting of the city but no action was taken.

A public hearing was held to obtain views concerning the adoption of an ordinance providing for the creation of a grease control program for the City of Port Allen.

A motion was made by Mr. Riviere and seconded by Mrs. Lacy to defer action on the grease ordinance until the October meeting. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble ,Mrs. Lacy, Mr. Riviere: Nays; None : Abstain; None; Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to enter into a cooperative endeavor agreement with the Justice for Fatrell Committee to support their annual "Stop the Violence" parade and festival to be held on October 28, 2023 in the amount of \$2,500.00. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble ,Mrs. Lacy, Mr. Riviere: Nays; None : Abstain; None; Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to enter into a cooperative endeavor agreement with the Save our Sons committee in support of their annual Black History Month Parade planned for February 2024 in the amount of \$3,000.00. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble ,Mrs. Lacy, Mr. Riviere: Nays; None : Abstain; None; Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to enter into a cooperative endeavor agreement with Port Allen Middle School in support of a mentoring program in the amount of \$350.00. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble ,Mrs. Lacy, Mr. Riviere: Nays; None : Abstain; None; Absent; None. Motion passed.

There were no condemnation Proceedings

There were no Alcoholic and beverage permits

Announcements:

- There will be a series of candidate forums sponsored by the NAACP to be held on September 21st and 22nd. It will be live streamed.
- There will be a prayer walk on September 23rd sponsored by God's Children Ministries and Apostol Veal.
- The Veterans Day Parade will be held on November 5th.
- Mrs. Lacy's back to school event was a great success.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to adjourn the meeting at 7:00PM.

a/Richard N. Lee, III, Mayor

a/Rose A. Roche', Municipal Clerk

