

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, JANUARY 10, 2024**

The Mayor and the City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, January 10, 2024, in the Council Chambers of Port Allen City Hall.

Mayor Lee called the meeting to order at 5:42 PM. The pledge of allegiance was recited. Council members present were: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy and Mr. Riviere. Absent: None.

A motion was made by Mr. Riviere and seconded by Mrs. Lacy to amend the agenda to consider a pay increase for Terrell Rogers. This would be item 13-A. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays, None: Abstain; None: Absent: None.

A motion was made by Mrs. Gordon and seconded by Mrs. Lacy to approve the minutes of the regular meeting of December 13, 2023. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None; Absent; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to approve pay application for Chustz Electric, LLC on the Avenue D station generator project in the amount of \$11,404.75. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None: Absent: None. Motion passed.

A motion was made by Mr. Brown and seconded by Mr. Gordon to authorize Mayor Lee to approve a pay application for Chustz Electric, LLC for the Waste Water Treatment plant project in the amount of \$157,723.30. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None: Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to authorize Mayor Lee to request PEC to advertise for bids for phase XII of the Road Rehabilitation Project for 2024. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None: Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to authorize Mayor Lee to approve a re-bid tabulation submitted by MB Design Consultants, LLC for the Cohn Park drainage project. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None: Absent; None. Motion passed.

A motion was made Mrs. Lacy and seconded by Mr. Brown to authorize Chief Hicks to hire Zathan Boutan at step 112, grade B. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to introduce a budget amendment for the Police Department to purchase and provide equipment for police vehicles in the amount of \$156,000.00. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None: Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to approve a retroactive variance from side setbacks for 828 N. 14th Street. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None: Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to introduce an ordinance to amend the redistricting map for the City of Port Allen reflecting the inclusion of the incorporated track of land known as West View Crossing located on Court Street. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mrs. Lacy: Nays; Mr. Hubble, Mr. Riviere: Abstain None ; Absent; None. Motion passed.

A motion was made by Mrs. Lacy and seconded by Mr. Brown to approve employee recognition awards of 2% merit pay increases for the following employees: Administration; Theresa Pearson: Police; Revay A. Smith: roads and Drainage; Gilbert Marcelin: Water and Gas; Kerek T. Tillman: Waste Water Treatment; Triston Dogan; Roads and Drainage; Eric D. Jackson, Jr: Community Development; Rose Roche: Employee of the Year; Adrian P. Daigle. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Lacy Mayor Lee : Nays; Mr. Hubble, Mr. Riviere: Abstain; Mrs. Gordon Absent; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mr. Brown to authorize Mayor Lee to grant a 2% pay increase to Terrell Rogers on the completion of his 6-month probationary period to 108-A. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None: Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to authorize Mayor Lee to promote Kyle Moore from part-time Laborer 1 position to Full-Time position in Roads and Drainage at a Step-grade 101-C. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None: Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to authorize Mayor Lee to hire the Michael Hebert Law Firm to represent the City in the expropriation of property for a new Waste Water Treatment Plant. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None: Absent; None. Motion passed.

A public hearing was held to consider Ordinance No. 1 of 2024 amending the General Fund Capital Outlay line item for fiscal year 2023-2024 budget by an increase of \$55,000.00 to cover the cost of updating the controls for the air conditioning unit at City Hall. No one came forward. The public hearing was closed.

A motion was made by Mr. Brown and seconded by Mr. Riviere to amend the 2023-2024 general fund fiscal year budget by \$55,000.00 to cover the cost of updating the controls for the air conditioning unit at City Hall. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None: Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown declaring the City of Port Allen will observe Monday, February 12, 2024 as Presidents Day Holiday instead of February 19, 2024. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None: Absent; None. Motion passed.

There were no condemnation Proceedings

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to approve in Globo the following Alcoholic and Beverage permits: SACO, LLC, Class B Liquor, French Quarter Bar, LLC, Class A Liquor, Phoebe 1, Inc. Class A Liquor. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None Absent; None. Motion passed.

Announcements:

- LMA Mid-Winter Conference will be February 27-28 in Marksville, LA
- Dana Hayes-Cosmetology Teacher introduce a new program she is sponsoring in the city and solicited the city's support
- Mrs. Theresa Pearson husband passed, services will be this Saturday
- Filmore Bradford is recovering
- Terecita Pattan grandmother passed

A motion was made by Mr. Riviere and seconded by Mrs. Gordon for adjournment of the meeting at 6:43 PM

a/Richard N. Lee, III, Mayor

a/Rose A. Roche', Municipal Clerk