

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, OCTOBER 11, 2023**

The Mayor and the City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, October 11, 2023, in the Council Chambers of Port Allen City Hall.

Mayor Lee called the meeting to order at 5:36 PM. The pledge of allegiance was recited. Council members Present were: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy and Mr. Riviere. Absent: none

A motion was made by Mrs. Gordon and seconded by Mrs. Lacy to approve the minutes of the regular meeting of September 13, 2023. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

Mr. Thomas Pierce of the Division presented a new program the government is offering for the small business community.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to authorize Mayor Lee to approve an agreement between the City of Port Allen and Lion Environmental, LLC. For contract support for LA DEQ requirements for the sewer treatment plant. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

A public hearing was held to obtain views regarding the city's application for the LCDBG program. No one came forward.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to adopt resolution No. 3 of 2023 for re-adopting the participation relative to the state of Louisiana office of the Community Development Block Grant as follows: A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble ,Mrs. Lacy, Mr. Riviere: Nays; None : Abstain; None; Absent; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to approve Resolution No. 4 of 2023 to hire administrative services relative to the 2024-2025 Louisiana Community Development Block Grant. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble ,Mrs. Lacy, Mr. Riviere: Nays; None : Abstain; None; Absent; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to adopt Resolution No. 5 of 2023 to re-adopt procurement policy for the City of Port Allen relative to Louisiana Community Development Block Grant. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble ,Mrs. Lacy, Mr. Riviere: Nays; None : Abstain; None; Absent; Motion passed.

A public hearing was held to obtain views regarding an ordinance for redistricting of the City of Port Allen for the purpose of election and representation.

A motion was made by Mrs. Lacy and seconded by Mr. Brown to adopt Ordinance No. 11 of 2023 approving the redistricting of the City of Port Allen for the purpose of election and representation. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon: Nays; Mr. Hubble, Mr. Riviere; Abstain; None: Absent; None. Motion passed.

A public hearing was held to obtain views concerning the adoption of an ordinance providing for the creation of a grease control program for the City of Port Allen. Mr. Jason Hammack asked the council several questions concerning the effective date of the proposed ordinance. Once policies and procedures are in place, enforcement shall begin, no later than January 2024.

A motion was made by Mr. Brown and seconded by Mr. Riviere to adopt Ordinance No. 12 of 2023 providing for creation of an ordinance of section 86-109 through 86-121 of division 3 of article 111 of chapter 86 of the Port Allen code of Ordinances, for the purpose of enacting the City's grease control program; and to provide for related matters. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble ,Mrs. Lacy, Mr. Riviere: Nays; None : Abstain; None; Absent; None. Motion passed.

There were no condemnation Proceedings

There were no Alcoholic and beverage permits

Announcements:

- Erica Taylor resigned as the Part-Time utility clerk
- Port Allen Elementary School and Port Allen Middle School will have their Fall Fest on October 30<sup>th</sup> . A portion of Rosedale Road in front of the School will be blocked off that day.
- Justice for Fratrell Parade and Festival will be October 28<sup>th</sup>
- Trick or Treat hours will be from 5:30 until 7:30 PM on October 31<sup>st</sup> .
- Port Allen High School will celebrate their Homecoming on October 14<sup>th</sup>
- Senior Spirit Dance will be tonight. The Cost is \$5.00
- Shiloh BC will have their Cancer walk on October 21<sup>st</sup> at 8:00 am
- Veterans Parade will be held on November 5<sup>th</sup> There will be a series of candidate forums

A motion was made by Mrs. Gordon and seconded by Mrs. Lacy to adjourn the meeting at 6:37PM.

---

a/Richard N. Lee, III, Mayor

---

a/Rose A. Roche', Municipal Clerk