

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, NOVEMBER 8, 2023**

The Mayor and the City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, November 8, 2023, in the Council Chambers of Port Allen City Hall.

Mayor Lee called the meeting to order at 5:34 PM. The pledge of allegiance was recited. Council members Present were: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy and Mr. Riviere. Absent: none

A motion was made by Mrs. Brown and seconded by Mrs. Lacy to approve the minutes of the regular meeting of October 11, 2023. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mr. Hubble to amend the agenda adding Item 7-A to consider authorizing the Mayor to approve a step pay increase for Marcus Williams, an employee in the Waste Water treatment plant upon his passing his Class II certification exam. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mr. Brown to approve the recommendations of pay application for sewer repairs – Court Street, 8th Street and Michigan Avenue by Spinks Construction for a total of \$15,327.90. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Lacy to approve the wastewater dewatering project pay application for system upgrade at a cost of \$13,680.00 change order to JNG Engineering. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

A motion was made Mr. Brown and seconded by Mrs. Gordon to approve a step pay increase for Marcus Williams an employee in the Waste Water Treatment Plant upon his passing the Class II certification exam. It will be effective beginning the 5/25/23-6/7/23 pay period. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

There were no condemnation Proceedings

There were no Alcoholic and beverage permits

Announcements:

- CRCP for the Planning and Zoning commission training will be held on December 2nd from 8 am until noon in the WBR Convention and Tourist Bureau.
- Mrs. Lacy announced that her inmate Christmas package drive is in full swing and they are still looking for more items.
- Mr. Riviere thanked Mrs. Gordon and Mr. Hubble for a great job spearheading the 2023 Veterans Parade.

A motion was made by Mrs. Gordon and seconded by Mrs. Lacy to adjourn the meeting at 6:10PM.

a/Richard N. Lee, III, Mayor

a/Rose A. Roche', Municipal Clerk