

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, DECEMBER 11, 2024**

The City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, December 11, 2024, in the Council Chambers of Port Allen City Hall.

Mayor Lee called the meeting to order at 5:30 PM. The pledge of allegiance was recited. Council members present were: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere.

A motion was made by Mr. Riviere and seconded by Mr. Brown to approve the minutes of the regular meeting of November 13, 2024. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed

A motion was made by Mr. Riviere and seconded by Mr. Brown to amend the agenda adding the approval of the application for a liquor license for Court Street Café and be considered as item 19-D. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to approve a pay application for Cohn Park drainage improvement in the amount of \$22,584.38 to Rad-Ton LLC. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed

A motion was made by Mr. Brown and seconded by Mrs. Gordon to authorize a pay application for Centennial Park Restroom Project in the amount of \$10,800.00 to C & C General Contractors. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon: Nays; Mr. Hubble, Mrs. Lacy, Mr. Riviere: None: abstain; None. Motion failed

A motion was made by Mr. Riviere and seconded by Mr. Hubble to authorize the Mayor to enter into a professional consulting service agreement with Thornton, Musso & Bellemin, Inc (TMB) to assist with the day-to-day operations of the water system and operator of record at an amount of \$2,850 on a monthly basis. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed

A motion was made by Mr. Brown and seconded by Mrs. Gordon to consider introduction of an ordinance to increase the current fiscal year budget to cover the cost of the construction of restroom at Centennial Park at a cost of \$125,000.00. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon: Nays; Mr. Hubble, Mrs. Lacy, Mr. Riviere: abstain; None. Motion failed

A motion was made by Mr. Brown and seconded by Mr. Riviere to approve S & S Sprinkler Systems annual contract to inspect the City Hall sprinkler system at a cost of \$400.00. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed

A motion was made by Mr. Riviere and seconded by Mr. Hubble to approve Risk Management, Inc. renewal certificate and the estimated annual billing in the amount of \$122,664.04 for workers compensation coverage. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mrs. Lacy to approve the declaration of December 24, 2024 as an additional city holiday. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to defer the issue of pay increases for elected and appointed officials to next month's agenda. Mr. Riviere offered a substitute motion to vote on the agenda item as written. The motion was withdrawn by Mr. Riviere. A roll call vote on the original motion to defer was voted on as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to enter into executive session, pursuant to La. R.S, 42:17 (a)(2), to discuss the status of the lawsuit captioned Izell Richardson, Jr. vs The City of Port Allen, et al; suit No 22-265-SDD-SDJ, United States District Court for Middle District of Louisiana. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy: Nays; Mr. Riviere: abstain; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mr. Hubble to return from executive session. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed There will be no action taken on the previous item.

A motion was made by Mr. Brown and Seconded by Mrs. Gordon to approve the annual leave pay-out of Mayor-Elect and Police Chief-Elect. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed

The monthly financial report was presented by CFO Katrina Davis.

There were no condemnation proceedings.

A motion was made by Mr. Riviere and Seconded by Mr. Brown to approve all alcoholic beverage permit applications in globo for the following applicants:

- Jerry W. Saia dba/ Jacks Place 102 S. Jefferson Avenue, Port Allen, 70767
- Hubbens, Inc., .POBox 671 Port Allen. 70767
- Roger Martinez dba/Walgreens #15366, PO BOX 901, Deerfield, IL 60015
- Court Street Café, 805 Court Street, Port Allen, LA 70767

Announcements:

- Sexual Harassment Training will be held on 12/18/24 at Williams and Lee Community Center
- Mrs. Lacy is still collecting items for her Christmas project
- Mrs. Lacy requested an update on her complaint against Walter Braud. Mayor Lee advised her that Mr. Braud was placed on administrative leave from the Planning and Zoning Board until the investigation is complete.

Presentations were made by Mayor- Elect Pattan to the following persons in recognition of their years of service to the City of Port Allen:

- Mayor Richard, N. Lee, III
- Councilman Brandon Brown
- Councilman Hugh Riviere

- Councilwoman Clerice Lacy
- Police Chief Corey Hicks
- Mr. Aaron Landry (absent)

Chief Hicks thanked the council and those citizens who supported him the last four years.

A motion by Mr. Riviere and second by Mrs. Lacy to adjourn the meeting with no objections, the meeting was adjourned by 6:17 PM.

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a/Richard N. Lee, III, Mayor

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a/Rose A. Roche', Municipal Clerk