

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
CITY OF PORT ALLEN, LOUISIANA  
WEDNESDAY, FEBRUARY 14, 2024**

The Mayor and the City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, February 14, 2024, in the Council Chambers of Port Allen City Hall.

Mayor Lee called the meeting to order at 5:39 PM. The pledge of allegiance was recited. Council members present were: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy and Mr. Riviere. Absent: None.

A motion was made by Mr. Riviere and seconded by Mrs. Lacy to amend the agenda to consider a pay increase for Terrell Rogers. This would be item 13-A. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays, None: Abstain; None: Absent: None.

A motion was made by Mrs. Lacy and seconded by Mrs. Gordon to approve the minutes of the regular meeting of December 13, 2023. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None; Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to approve of the amended minutes of December 14, 2022. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None; Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to amend the agenda to add item Item 13A in reference to the purchase of vehicles for the Police Department. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None; Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to amend the agenda to add item 7a to only have a public hearing on redistricting but no vote will be taken. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None; Absent; None. Motion passed.

A motion by Mr. Riviere and second by Mrs. Lacy to amend agenda item 16, condemnation proceedings, Tommy Lesage property 434 Michigan Avenue because the notice was not received in a proper time and is requesting that the hearing be held at the next regular council meeting on March 13, 2024. No action was taken.

A motion was made by Mr. Riviere and seconded by Mr. Brown to amend the agenda to add Resolution Number 1 and Resolution Number 2 of 2024 to apply for the LGAP and GWEF grants. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None; Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to amend the agenda to consider an item concerning providing a grant to cover the cost of the cosmetology program in the City of Port Allen. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None: Absent: None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Lacy to authorize Mayor Lee to approve a pay application for NCMC for the Wastewater Treatment Facility wet well rehabilitation project for the amount

of \$92,250.00. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None: Absent; None. Motion passed.

A public hearing was open to obtain views regarding the redistricting of the City to include the tract of land that is known as West View Crossing. This area will include at least 600 homes. No one came forward.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to authorize Chief Hicks to hire the following officers: Adrian Buchanan at step 112, grade B and Marcellus Veal at step 112 Grade B. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None: Absent; None. Motion passed.

A motion was made by Brown and seconded by Mrs. Lacy approving a resolutions #1 and #2 of 2024 for the city to apply for the following grants: LCDBG and LGWEP. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None; Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to to authorize Mayor Lee to advertise for open positions in the fleet Maintenance and Roads and Drainage departments. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None: Absent; None. Motion passed.

There was discussion on re-subdivide of property on Court Street at Allendale, parcel owners: Boulanger Properties, LLC no action was taken.

There was no action taken on the re-zoning of a 4 acre track on Court Street at Allendale owned by Boulanger Properties, LLC.

A motion was made Mr. Riviere and seconded by Mrs. Lacy to approve a resolution #3 in recognition of long term dedicated service for Mr. Gordie Pattan and #4 in recognition for long term dedicated service for Mrs. Lizzie Holmes serving as members of the Planning and Zoning commission who recently resigned. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A public hearing was held to obtain views on the increase of the general fund budget in the Police Department for the purchase of vehicles in the amount of \$156,500.00. No comments were made from the public. The public hearing was closed.

A motion was made by Mr. Riviere and seconded by Mr. Brown to approve Ordinance number 2 of 2024 providing for an increase in the general fund police department vehicles capital outlay line item for the fiscal year 2023-2024 budget by an increase of \$156,500.00 This will cover the cost of vehicle purchase that carried over from the previous fiscal years. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None; Absent; None. Motion passed.

A motion was made by Mrs. Lacy and seconded by Mrs. Gordon to authorize Mayor Lee to purchase an award to present to Port Allen native Keion Jackson in recognition of his numerous achievements include multiple Emmy nominations. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None; Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to enter into a cooperative endeavor with Mrs. Dana Hayes up to \$2,400.00 to purchase items for a cosmetology class for students residing in the city of Port Allen. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mrs. Lacy: Nays; Mr. Hubble, Mr. Riviere: Abstain None ; Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mr. Hubble to authorize Mayor Lee to increase the monthly managed services expenditure to Essential Solutions, inc. for information systems management from \$3,000.00, to \$4,000.00 a month. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mrs. Lacy: Nays; Mr. Hubble, Mr. Riviere: Abstain None ; Absent; None. Motion passed.

A motion was made by Mrs. Lacy and seconded by Mr. Riviere to order condemnation of property if repairs are not completed in 120 days to property at 571 Burbridge Street. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Lacy: Nays; Mr. Hubble, Mr. Riviere: Abstain; Mrs. Gordon Absent; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Lacy to condemn the property if repairs aren't completed in 120 days at 565 Burbridge Street for 120 days. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None: Absent; None. Motion passed.

Other properties will be considered at a later meeting

A motion was made by Mrs. Lacy and seconded by Mrs. Gordon to approve the alcohol and beverage license for JAJOOZ, INC. located at 705 N. Alexander Avenue. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None: Absent; None. Motion passed.

Announcements:

- Good Friends of the Oaks Mardi Gras Parade was February 11<sup>th</sup>
- Save our Sons Black History Parade will be February 17<sup>th</sup>
- Waste Water Treatment plant had problems, the pump failed
- Vac Truck will be delivered tomorrow

A motion was made by Mr. Brown and seconded by Mr. Riviere for adjournment of the meeting at 7:45 PM

---

a/Richard N. Lee, III, Mayor

---

a/Rose A. Roche', Municipal Clerk