

**REGULAR MEETING OF THE MAYOR AND CITY
COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, FEBRUARY 9, 2022**

The Mayor and the City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, February 9, 2022, in the Council Chambers of Port Allen City Hall.

Mayor Lee called the meeting to order at 5:37 PM and Council-At-Large Lacy led the pledge of allegiance. Council members Present were: Mrs. Gordon, Mr. Hubble, Mrs. Lacy and Mr. Riviere; Absent: Mr. Brown

A motion was made by Mr. Riviere and seconded by Mrs. Lacy to approve the minutes of the regular meeting of January 12, 2022. The motion carried by unanimous consent of the members present.

A motion was made by Mrs. Gordon and seconded by Mrs. Lacy to approve PEC Engineering's recommendation for a change order for Phase X Road Rehabilitations Project in the amount of \$18,000.00. A roll call vote was as follows: Yeas: Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; none; Absent; Mr. Brown. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to approve observing the President's Day holiday on February 28, 2022, instead of February 21, 2022. A roll call vote was as follows: Yeas; Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; none: Absent; Mr. Brown. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Riviere to authorize the Mayor to advertise for the position of secretary to the Mayor and City Council. This will be a part-time position. A roll call vote was as follows: Yeas; Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; None: Absent; Mr. Brown. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to authorize Mayor Lee to advertise for the position of secretary to the Board of Adjustments. A roll call vote was as follows: Yeas; Mrs. Gordon, Mr. Hubble, Mrs. Lacy; Mr. Riviere. Nays; None: Absent; Mr. Brown. Motion passed.

A motion was made by Mrs. Lacy and seconded by Mrs. Gordon to authorize Mayor Lee to contract with Faulk and Winkler, LLC CPA's and spend up to \$30,000.00 for financial office support during the extended absence of the Chief Financial Officer. A roll call vote was as follows: Yeas; Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; None: Absent; Mr. Brown. Motion passed.

A motion was made by Mrs. Lacy and seconded by Mr. Hubble to table approving the City's Health Insurance Renewal with Gallagher Insurance until March 9, 2022 at the Regular Council Meeting. A roll call vote was as follows: Yeas; Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None; Absent; Mr. Brown. Motion passed.

Mayor Lee opened a public hearing for comments on Ordinance Number 2 of 2022. No one wished to speak. Mayor Lee closed the Public Hearing.

A motion was made by Mr. Riviere and seconded by Mr. Hubble to adopt Ordinance No. 2 of 2022 to facilitate the cooperative endeavor agreement for building permits with the West Baton Rouge Parish Council, including but not limited to fee increases for all permitting and inspections conducted in the City of Port Allen and to provide for related matters. A roll call vote was as follows: Yeas: Mrs. Gordon, Mr. Hubble, Mr. Riviere. Nays: Mrs. Lacy: Absent; Mr. Brown. Motion passed.

Mayor Lee opened a public hearing for comments on Ordinance Number 3 of 2022. No one wished to speak. Mayor Lee closed the Public Hearing.

A motion was made by Mr. Hubble and seconded by Mr. Riviere to adopt Ordinance No. 3 of 2022 to facilitate the cooperative endeavor agreement for mechanical permits with the West Baton Rouge Parish Council, including but not limited to fee increases for all permitting and inspections conducted in the City of Port Allen and to provide for related matters. A roll call vote was as follows: Yeas; Mrs. Gordon, Mr. Hubble, Mr. Riviere. Nays; Mrs. Lacy: Absent; Mr. Brown. Motion passed.

Mayor Lee opened a public hearing for comments on Ordinance Number 4 of 2022. No one wished to speak. Mayor Lee closed the Public Hearing.

A motion was made by Mr. Hubble and seconded by Mr. Riviere, to adopt Ordinance No. 4 of 2022 to facilitate the cooperative endeavor agreement for plumbing permits with the West Baton Rouge Parish Council, including but not limited to fee increases for all permitting and inspections conducted in the City of Port Allen and to provide for related matters. A roll call vote was as follows: Yeas: Mrs. Gordon, Mr. Hubble, Mr. Riviere: Nays; Mrs. Lacy: Absent; Mr. Brown. Motion Passed.

Mayor Lee opened a public hearing for comments on Ordinance Number 5 of 2022. No one wished to speak. Mayor Lee closed the Public Hearing.

A motion was made by Mr. Riviere and seconded by Mr. Hubble to adopt Ordinance No. 5 of 2022 to facilitate the cooperative endeavor agreement for electrical permits with the West Baton Rouge Parish Council, including but not limited to fee increases for all permitting and inspections conducted in the city of Port Allen and to provide for related matters. A roll Call

vote was as follows: Yeas; Mrs. Gordon, Mr. Hubble, Mr. Riviere: Nays; Mrs. Lacy: Absent; Mr. Brown. Motion passed.

Agenda items #20 and 21 were passed with no actions needed.

A motion was made by Mr. Riviere and seconded by Mrs. Lacy to introduce an ordinance to amend section 25, paragraph 3 and section 27, paragraph D of appendix c-schedule of fees of the code of ordinances for the City of Port Allen relative to multiple premises serviced by one meter to clarify the intent of said ordinance(s) to support additional charges for multiple premises, units, suites, buildings, etc. when same are service by one meter. A roll call vote was as follows: Yeas; Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; none: Absent; Mr. Brown. Motion passed.

There were no condemnation proceedings.

There were no alcoholic beverage permit applications

Announcements:

- Real Men Read – Cohn Elementary School (Contact Mrs. Phyllis Lejeune)
- Black History Month Community Clean-up. February 12th and 19th
- Ms. Gordon raised a question about how employees get information on forming a union in the Department of Public Works and if there was one in the past.

A motion was made by Mr. Riviere and seconded by Mr. Hubble to adjourn the meeting.

Meeting was adjourned at 6:35PM.

a/Richard N. Lee, III, Mayor

a/Rose A. Roche', Municipal Clerk