

**REGULAR MEETING OF THE MAYOR AND CITY
COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, MAY 11, 2022**

The Mayor and the City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, May 11, 2022, in the Council Chambers of Port Allen City Hall.

Mayor Lee called the meeting to order at 5:35 PM. The pledge of allegiance was led by Mr. Chris Murphy. Council members Present were: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy and Mr. Riviere; Absent: None.

A motion was made by Mrs. Gordon and seconded by Mrs. Lacy to approve the minutes of the regular meeting of April 13, 2022. The motion carried by unanimous consent of the members present.

A presentation of the Proposed fiscal year 2022-2023 operating budget for all funds of the City of Port Allen in accordance with the law by Mr. Tommy Lejeune of Faulk and Winkler Accounting firm.

A motion was made by Mr. Brown and seconded by Mr. Riviere to introduce an ordinance to provide for the adoption of the budget for fiscal year 2022-2023 for all city of Port Allen funds. A roll call vote was as follows: Yeas: Mr. Brown, Mrs. Gordon, Mrs. Lacy; Nays; Mr. Hubble, Mr. Riviere. Motion Passed

A motion was made by Mrs. Gordon and seconded by Mr. Brown to approve the West Side Journal as the official journal for the City of Port Allen for the fiscal year beginning July 1, 2022 and ending June 30, 2023. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to approve the pay application No. 2, for M-Trak, LLC for the Phase X-2022 Road Rehabilitation Project. A roll call vote was as follows: Yeas: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None. Motion Passed.

It was moved by Mr. Riviere and seconded by Mr. Brown authorizing the expenditure of funds to cover the approved expenses for the Family Day in the Park not to exceed the amount of \$1,500.00. The request is to cover the cost of the band N-Tune and Jump Street Inflatables, LLC. A roll call voted was as follows: Yeas; Mr. Brown, Mrs. Lacy, ; Nays; Mr. Hubble, Mr. Riviere: Nays; none: Abstain; Mrs. Gordon. Motion Passed

A Motion was made by Mr. Brown and seconded by Mrs. Gordon to approve the hiring of Mr. Adrian McNeely at Step 112, Grade A. Mr. David Mirden was also recommended, but he declined the position having accepted a job somewhere else. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None. Motion passed.

A motion was made by Mrs. Lacy and seconded by Mr. Brown to authorize promoting Corporal Aleric Celestine to Sergeant at Step 114, Grade B and Officer Kenneth Parker to Corporal at Step 113, Grade A. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere; Nays; None. Motion Passed.

A motion was made by Mrs. Lacy and seconded by Mrs. Gordon to authorize advertising for the open position in the Roads and Drainage Department. A roll call vote was as follows; Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None. Motion passed.

A motion was made by Mrs. Lacy and seconded by Mr. Brown to authorize the expenditure for ARPA funds for installation of sewer infrastructure for the Centennial Park bathroom project in the amount of \$50,000.00. a roll call vote was as follows: Yeas: Mr. Brown Mrs. Gordon Mrs. Lacy: Nays; Mr. Hubble, Mr. Riviere. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown authorizing Mayor Lee to promote Kerek Tillman to Class I operator in the Water and Gas Department . This move will increase his pay from step 109, Grade H to Step 110, Grade G. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; none. Motin passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to introduce an ordinance on employment advertising to align with modern communication methods. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; none. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to approve pay application for retainage in the amount of \$1,547.35 for Catahoula Contracting in connection with the 8th street water line project performed with the 2018-2019 CWEF grant. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; none. Motion passed.

A motion was made by Mrs. Lacy and seconded by Mr. Riviere to approve a resolution authorizing Mayor Lee to submit applications for the 2022-2023 LGAP and CWEF grant programs. A roll Call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; none. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to authorize Mayor Lee to hire part-time summer workers at a rate of \$10.00 per hour to work up to 20 hours per week. He will hire eight (8) employees and they will work 8 weeks. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; none. Motion passed.

A public hearing was called for the purpose of hearing views on the proposed ordinance No. 6 of 2022 to amend the City of Port Allen fiscal year 2021-2022 budget in the general fund to cover the costs associated with providing additional funding to upgrade the city's email system at a cost not to exceed \$5,000.00.

No one present wished to speak. The Public Hearing was closed

A motion was made by Mr. Brown and seconded by Mrs. Lacy to approve the adoption of Ordinance No. 6 of 2022 for the purpose of amending the fiscal year 2021-2022 budget in the City of Port Allen General Fund for the purpose of upgrading the city's email system at a cost not to exceed \$5,000.00. The vendor for the project is Essential Solutions, Inc. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; none. Motion passed.

A public hearing was called for the purpose of hearing views on the proposed ordinance No. 7 of 2022 to amend the City of Port Allen fiscal year 2021-2022 budget in the general fund to cover the cost

associated with providing additional services needed for the Council Chamber audio visual improvements.

No one present wished to speak. The Public Hearing was closed.

A motion was made by Mrs. Lacy and seconded by Mr. Riviere to approve the adoption of Ordinance No. 7 of 2022 for the purpose of amending fiscal year 2021-2022 general fund budget to cover the cost associated with providing additional funding for the Council Chamber audio visual improvements not to exceed \$5,000.00. The vendor for this project is LINK Integration group, LLC. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; none. Motion passed.

There were no condemnation proceedings.

The following Alcoholic beverage permit application was introduced:

- Michael Cabading and Michael Orillion dba/French Quarter Bar and Daiquiris located at 310 South Alexander Avenue

A motion was made by Mr. Brown and seconded by Mrs. Gordon to approve the alcoholic beverage permit as presented. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; none. Motion passed.

Announcements:

- Family Day in the Park will be Saturday, May 28, 2022 at Williams and Lee Park
- The development at N. 10th Street and Oregon Street is progressing
- DPW hours for the summer have changed from 7:00 am until 4:00 pm to 6:00 am until 3:15 PM
- Mrs. Gordon thanked Mayor Lee for cutting the grass in the graveyard in her district.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to adjourn the meeting. Meeting was adjourned at 6:37PM.

a/Richard N. Lee, III, Mayor

a/Rose A. Roche', Municipal Clerk