

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, AUGUST 14, 2024**

The City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, August 14, 2024, in the Council Chambers of Port Allen City Hall.

Mayor Pro-Tem Brown called the meeting to order at 5:31 PM. The pledge of allegiance was recited. Council members present were: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere. Absent: Mayor Lee

A motion was made by Mrs. Gordon and seconded by Mr. Riviere to approve the minutes of the regular meeting of July 10, 2024. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mrs. Lacy to hire a contractor to operate the water and Gas Department in the absence of Director Aaron Landry as he recovers from surgery. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None; Absent; None. Motion passed.

A motion by Mr. Riviere and second by Mrs. Gordon to approve a pay application to M-TRAC in the amount of \$30,860.75 for work done on Phase XII Road project. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None; Absent; None. Motion passed.

A motion was made by Mrs. Lacy and seconded by Mr. Riviere to approve a substantial completion for the Phase XII Road Project with M-TRAC. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None : abstain; None: Absent; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to approve a pay application to Chustz Electric for work done on the pump station generators in the amount of \$27,924.35. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere : Nays; None : abstain; None; Absent; None. Motion passed.

A motion was made by Mrs. Lacy and seconded by Mr. Riviere to approve substantial completion for the Pump Station Generator project. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None: Absent; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mr. Hubble to approve a pay application to JNG, III Construction in the amount of \$166,500.00, for work on the railroad lift station project. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to approve a substantial completion for the railroad lift station project with the condition of a final walk-thru and approval. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Hubble to defer a variance request for 1065 Michigan Avenue by the Byrd Family until the September meeting.. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to introduce an ordinance to increase the current fee rates of BFI Waste Services, LLC, DBA Republic Services of Baton Rouge by 4% from \$26.16 per month to \$27.21 per month. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Riviere to hire three part-time workers in the Roads and Drainage Department until December 31, 2024. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Riviere to approve the transfer of Treylin Johnson from Roads and Drainage to Meter Reader to fill a vacant position at step Grade 107-A. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mrs. Lacy to hire Kim Blakes and Travion Claiborne as part-time work in the Roads and Drainage Department at a rate of \$12.00 per hour. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

The monthly financial report was presented by Katrina Davis with no questions.

There were no condemnation proceedings.

There were no alcoholic and beverage permits to present.

Announcements

- Mr. Richard, N. Lee, Jr, father of Mayor Richard N. Lee, III passed. His services will be: visitation at Hall Davis and Sons in Port Allen on Friday and Mass of Christian Burial on Monday, August 19th at 10:00 am at Holy Family Catholic Church in Port Allen.

It was moved by Mr. Riviere and seconded by Mr. Hubble to adjourn the meeting. With no objections, the meeting was adjourned at 5:59PM.

a/Richard N. Lee, III, Mayor

a/Rose A. Roche', Municipal Clerk

