

**REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
CITY OF PORT ALLEN, LOUISIANA
WEDNESDAY, SEPTEMBER 18, 2024**

The City Council of the City of Port Allen, Louisiana met in regular session on Wednesday, September 18, 2024, in the Council Chambers of Port Allen City Hall.

Mayor Lee called the meeting to order at 5:34 PM. The pledge of allegiance was recited. Council members present were: Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to amend the agenda to add item 5-A to consider awarding the contract for phase XIII to M-TRAC for \$334,440.00. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None; Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to approve the minutes of the regular meeting of August 14, 2024. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None. Motion passed.

A motion by Mr. Riviere and second by Mr. Brown to approve awarding the contract for phase XIII Roads Rehabilitation Project for 2024-25 FY to M-TRAC for \$334,440.00. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: abstain; None; Absent; None. Motion passed.

Mr. Peter Williams a candidate for the United States House of Representatives district 6 addressed the council and those attending on his campaign for Congress.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to approve a variance request for 1065 Michigan Avenue that was submitted by the Byrd family. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None : abstain; None: Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to approve financial assistance for the Justice for Fatrell Stop the Violence Event planned for November 2, 2024, not to exceed \$2,500.00, pending the endorsement of a corporate endeavor agreement. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mr. Riviere : Nays; None : abstain; Mrs. Lacy; Absent None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to approve financial assistance for the Save our Sons Organization for the Annual Black History Month Parade planned for February of 2025 pending the endorsement of a corporative endeavor agreement not to exceed \$3,000.00. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; None: Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to introduce an ordinance to modify certain zoning requirements for the downtown mixed-use district. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mrs. Gordon to authorize Mayor Lee to sign a 90 day contract with Industrial Enterprises, Inc for utility repair services . A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mr. Riviere: Nays; Mrs. Lacy: Abstain None: Absent; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mr. Brown to authorize Mayor Lee to hire Leslie C. Murray as a utility operator trainee in the Water and Gas Department at step/grade 109-A effective September 12, 2024. A roll call vote was as follows: Yeas; Mr. Brown, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain Mrs. Gordon: Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to approve a pay increase from 110-H to 110-J for Kevin Godfrey upon the successful completion of his training and performance evaluation to operate the vac truck effective September 12, 2024. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A motion was made by Mrs. Gordon and seconded by Mr. Brown to authorize a pay increase for Jyric Johnson from step/grade 109-A to 109-C for successfully completing his training and performance evaluation to operate the vac truck effective September 12, 2024. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A motion was made by Mr. Riviere and seconded by Mr. Brown to authorize a pay increase from step/grade 112-D to 112-F for Triston Dogan for successfully completing his training and performance evaluation to operate the vac truck effective September 12, 2024. A roll call vote was as follows: Yeas; Mr. Brown, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain; Mrs. Gordon: Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mr. Hubble to authorize Mayor Lee to temporarily appoint Daryl Louis to perform supervisory duties in the Water and Gas Department until the return of Aaron Landry. He will move from 114-J to 114-N. The pay increase will be effective August 6, 2024. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to approve a pay increase for Eric Jackson in the Water and Gas Department from 109-A to 109-B retroactive to May of 2024. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Gordon to introduce a resolution to adopt the adjusted millage rates as determined by the 2024 reassessment. (General Alimony 5.860 mills (2023) 7.180 mills / Police Department 4.100 mills (2023) 5.020. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A motion was made by Mr. Brown and seconded by Mrs. Lacy to introduce an ordinance setting the adjusted millage rates and roll forward to the maximum authorized levy rates for the tax year 2024 for all property subject to taxation within the city of Port Allen in the following manner: General Alimony:

5.860 mills to 7.180 mills. Police Department: 4.100 mills to 5.020 mills. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mrs. Lacy, Mr. Riviere: Nays; None: Abstain None: Absent; None. Motion passed.

A public hearing was called to obtain views concerning an ordinance to increase the current fee rate of BFI Waste Services DBA as Republic Services of Baton Rouge by 4% from \$26.16 per month to \$27.21 per month per household. No one came forward. The public hearing was closed.

A motion was made by by Mr. Riviere and seconded by Mrs. Gordon to Approve Ordinance No. 5 of 2024 relative to fees for garbage collection services and to provide for related matters. A roll call vote was as follows: Yeas; Mr. Brown, Mrs. Gordon, Mr. Hubble, Mr. Riviere: Nays; Mrs. Lacy: Abstain None: Absent; None. Motion passed.

The monthly financial report was presented by CFO Katrina Davis.

There were no condemnation proceedings.

There were no alcoholic beverage permit applications.

A motion by Mr. Brown and second by Mrs. Gordon to adjourn the meeting with no objections, the meeting was adjourned by 7:04 PM.

a/Richard N. Lee, III, Mayor

a/Rose A. Roche', Municipal Clerk