



Request for Quotes

Subject: Request for Demolition and Property Cleanup Services

Property Address: 451 Harry Brown Street

To Whom It May Concern,

The City is requesting demolition and complete site cleanup services for the property located at **451 Harry Brown Street**.

Property Information

Lot Size & Legal Description:

Lot 308 A Westside Village Subdivision, PA3-15, CB142 E 245 Plat, Map 71D, Residential Subdivision Lot (Single Family)

Scope of Work Required:

1. Demolish and remove the existing residential structure, including foundations and slab on the property.
2. Haul away and properly dispose of all demolition debris and materials.
3. Clean and clear the entire property of scattered debris.
4. Remove and dispose of any junk, abandoned items, or miscellaneous materials remaining on the premises.
5. Leave the site in a clean, safe, and maintained condition upon completion of the work.
6. All quotes must be in accordance with the deadline by **Tuesday, September 8, 2026 at 11:00 am CST**.
7. Small shed on the property to remain.

Photographs of the property are attached for reference.

Please provide a detailed proposal, including all costs associated with demolition, debris removal, hauling, disposal fees, and site cleanup.

Thank you for your attention to this request. Should you require additional information or wish to conduct a site visit, please contact our office.

Sincerely,

A handwritten signature in blue ink that reads "Terecita Pattan". The signature is fluid and cursive, with the first name "Terecita" and last name "Pattan" clearly visible.

Terecita Pattan, Mayor
City of Port Allen

Request for Quote – Submittal Information

Submittals shall be mailed or delivered (375 Court Street 2nd floor) in a sealed envelope and shall be labeled as follows:

City of Port Allen
Demolition and Property Clean-up Request for Quote
Location: 451 Harry Brown Street (82426-01)
Name of Individual/Company
Address of individual/Company
Contact Name:
Contact Phone Number:
Contact Address:

If mailed, outside envelope should be addressed as follows:

City of Port Allen
Attn: HBS Demolition
Mayor Terecita Pattan
P. O. Box 468
Port Allen, LA 70767

If mailed, the City shall not be responsible for delays in delivery. All quotes must be received by the stated deadline.

Selected bidder must provide W-9 and certificate of liability before beginning work. Bidders must maintain liability insurance in the amount or at least \$1,000,000.00.

Payments by City will be by check after completion of work.

All work must be done within four weeks of awarding of job.